

Rotherham CCG Annual Commissioning Plan (ACP) 2014/15

‘Plan for a Plan’ v1.2 07 08 13

There will be 4 versions of the ACP produced, their purpose and timescales are shown below:

P4P	‘Plan for a Plan’ - (this paper) to outline the necessary consultation/approvals process and timeframe	CV	Consultation Version of the ACP – powerpoint presentation to encourage initial feedback (produced in September for use up to December)	V1	Version 1 of the ACP - for first submission (produced by relevant SCE and officer lead from members feedback during November)	V2	Version 2 of the ACP - for final submission (produced in February for March submission)
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The consultation and development periods are outlined below:

Develop and approve ‘plan for plan’	Views from member practices, patients, public and stakeholders	Production of plan to meet national and local requirements	Suggested meeting and version
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The following table outlines the consultation, approvals process and timescales for the development of the ACP (some meetings for 2014 have not been fixed, so dates are estimates):

	Frequency (if a meeting)	AUGUST 2013	SEPTEMBER 2013	OCTOBER 2013	NOVEMBER 2013	DECEMBER 2013	JANUARY 2014	FEBRUARY 2014	MARCH 2014	APRIL 2014
Meetings										
GPMC	Monthly		P4P 25.09	CV 30.10		V1 18.12		V2 26.02		
Locality Meetings	Monthly		<i>CE (RCa, KF) to attend</i>		<i>Subsequent feedback via GPMC</i>					
CCG Governing Body	Monthly		P4P 05.09	CV 02.10			V1 15.01		V2 05.03	
CCG GB/SCE Away Day	Annually		P4P 04.09							
AQA (QIPP, risk, governance)	Bi-monthly		P4P 25.09				V1 22.01			
H&WBB	Monthly		P4P 25.09	CV 23.10			V1 15.01	V2 19.02		
QIPP Delivery Group (QIPP section)	Bi-monthly		P4P 18.09				V1 22.01			
OE	Weekly	P4P		CV tbc	CV 20.11	V1 tbc		V2 tbc		
SCE	Weekly	P4P		CV tbc		V1 tbc		V2 tbc		
CRMC (only relevant sections)	Every 2 weeks			CV tbc		V1 tbc				
MMC (only relevant sections)	Every 2 weeks			CV tbc		V1 tbc				
UCMC (only relevant sections)	Every 4 weeks			CV tbc		V1 tbc				
MH/LD QIPP Committee (only relevant Sections)	Monthly			CV tbc		V1 tbc				
PPG Network	Bi- Annually			CV 29.10						
GP Commissioning Events	Bi- Annually					CV 05.12				
Scrutiny	By request			<i>By Request</i>						
Stakeholder Engagement										
RMBC (also via membership of above groups)	n/a					V1				
TRFT (also via membership of above groups)	n/a					V1				
RDaSH (also via membership of above groups)	n/a					V1				
VAR (also via membership of above groups)	n/a					V1				
Hospice (also via membership of above groups)	n/a					V1				
Special Interest Groups	n/a			<i>Via CCG Website</i>						
General Public	n/a			<i>Via CCG Website</i>						
NHSE/DH	n/a						V1 first draft		V2 final	
Other Communications										
Website	n/a								Mid-March	
Annual Report and Event (?)	Annually									

↓ Produce ‘P4P’
↓ Produce ‘CV’ for consultation
↓ Produce ‘V1’
→ Submit ‘V1’
↓ Produce ‘V2’
→ Submit ‘V2’